

Circulator or RN initiates the “time out”. If the circulator is not able to initiate “time out”, it may be initiated by the surgeon/proceduralist or designee.

All activities are suspended during “time out” so the team can focus on the elements.

Each element must be reviewed. If an element is not applicable, state not applicable.

Initial boxes

All team members engaged in time out. If not, requires supervisory assistance unless emergency.

Correct patient identity

Correct site(s) verified and marked if applicable

Correct side(s)/level(s) verified and marked if applicable

Site marking, if applicable, is visible after draping

Accurate procedure consent form

Agreement on procedure to be performed

Relevant images and results are properly labeled and appropriately displayed, if applicable

Antibiotics have been administered and fluids needed for irrigation prepared, if applicable

Correct patient position

Correct implants available, specify _____

Special equipment available, specify _____

Safety precautions based on history, medication use, or fire risk

Is blood ordered and if so, is it available?

Are SCDs ordered and if so, are they on the patient?

Are all members of the surgical/procedural team (at a minimum the proceduralist/surgeon, anesthesia care provider if applicable, circulating nurse, operating room technician) in agreement with all of the above?

Yes _____ No * _____ RN initials _____

*Must be resolved prior to start of procedure.

SARASOTA MEMORIAL HEALTH CARE SYSTEM
UNIVERSAL PROTOCOL “TIME OUT” CHECKLIST
(TO BE COMPLETED AFTER DRAPING AND IMMEDIATELY PRIOR TO INCISION)



<i>DON'T FORGET TO LABEL ALL COPIES. IF NO LABEL, MUST INDICATE PATIENT NAME, DATE OF BIRTH AND DOCTOR</i>
PATIENT NAME
DATE OF BIRTH
DOCTOR:
PLACE PATIENT ID LABEL HERE